

## WESTFIELD TOWNSHIP TRUSTEES

### Regular Meeting

May 17, 2010

7:00 pm

Chairman Oiler opened the meeting by asking those in attendance to stand and Pledge Allegiance to the Flag.

Trustees present: James Likley, Ronald Oiler, Gary Harris.

#### WELCOME GUESTS:

- Linda Paulick from the auditors' office reported the pet adoption was a success and the office is still getting requests and applications on line.
- The winners of the Memorial Day contest will be announced very soon.
- Storm damage – application for valuation deduction for destroyed or damaged real property is available at the auditor's office, on line or at the township building.

#### FISCAL OFFICER

Fiscal officer presented the bills to be paid in the amount of \$129,079.76. The four largest bills were fire levy related: Balance due on the new fire truck of \$110,248, sheriff dispatch fee and April fire invoice. A complete listing of the bills paid is attached to the original minutes in the fiscal officer's office.

**Trustee Harris made a motion to pay the bills, seconded by Trustee Oiler.** Trustee Likley asked if the cutter on the Kimball Midwest invoice was for the mower. Fiscal officer answered, no it was a tool.

**Roll call: Harris, aye; Likley, aye; Oiler, aye.**

#### CORRESPONDENCE

- ✓ Medina Soil and Water Conservation District supplied the Medina County Commissioners and all townships a historical record of interest dating 1878 noting detailed geologic information. This information was copied and distributed to the zoning boards.
- ✓ Insurance agent representing The Ohio Plan will be speaking at the next regular trustees meeting, June 7<sup>th</sup>.
- ✓ Matt noted all the zoning applications that are the web site are not correct. The number of copies should state 9 not 6. The CORRECT applications were sent to the web master to be put on the web site. Also the meeting date on the web was corrected.
- ✓ Calendar on web page – double click on the meeting and it will open up a box with details and if you click on the “more details” the agenda ( if there is one) will appear
- ✓ Cleveland Press dated July 1972 had an article about Chippewa Lake Park. Noted in that article was the plan for a hotel and restaurant etc. We have waited for 38 years for that to happen and it appears with the most of the funding in place, it will begin this year.
- ✓ The table and chair that is in the back of the room was purchased from Sams Club. The trustees agreed to purchase 11 more tables and 47 more chairs. The table and chair cart prices are being researched to get the best price and will be discussed at a later date.

## MINUTES

May 3, 2010 – Trustee Harris’ corrections:

- page 4 under C-Pap machine 4<sup>th</sup> line add the word **does** after \$75 per time and.....
- page 4 next to last line add the word **be**. Mark will **be** putting
- page 6 10<sup>th</sup> line change the word that to **than**
- page 7 last paragraph 6<sup>th</sup> line – For the price I guess **we** have to **be** a little lenient.

**Trustee Oiler made a motion to approve as amended, seconded by Trustee Harris.**

**Roll call: Likley, aye; Oiler, aye; Harris, aye.**

May 12, 2010

**Trustee Harris made a motion to approve May 12, 2010 as presented, seconded by Trustee Oiler.**

**Roll call: Harris, aye; Oiler, aye; Likley, aye.**

May 15, 2010

**Trustee Oiler made a motion to approve May 15, 2010 as presented, seconded by Trustee Harris.**

**Roll call: Oiler, aye; Harris, aye; Trustee Likley abstained because he was not present at that meeting.**

## PARK & CEMETERY

Trustee Likley reporting:

- Met with a contractor to get an estimate on repairing the sidewalks in the park. There are cracks and broken areas as well as all 4 entrances need to be raised because there is water that pools at the entrances. They will still be maintained to be bicycle and wheel chair accessible.
- Met this evening with Brian Robbins that is pursuing his Eagle Scout Badge to design the flag pole endeavor at the cemetery. Brian’s older brother was the Eagle Scout that designed the north entrance sign to Cloverleaf High School.

## FIRE REPORT

Trustee Oiler reporting:

- ❖ Scheduled 6 candidates for fire chief to interview – 1 no show – 1 backed out. Out of the four interviewed 2 were chosen to go through the assessment center. We wanted more than 2 for the assessment center. We went to our back up list and chose 3 to be interviewed. The trustees, mayor and fire committee will hold a special meeting Wednesday, May 19, 2010 @ 6:00 pm at the Westfield Center Village Hall to interview 2 of the 3 chosen. 1 will be interviewed at a special meeting of the fire committee, trustees and mayor Thursday, May 27, 2010 @ 7:00 pm before the regular fire committee meeting.

## ROADS

Lee Evans reporting:

- Met with Nelson Tree Service and a representative from Ohio Edison concerning the trees on the Horner property that needs to be taken down. Ohio Edison Rep agreed that the trees should be

removed and that they would instruct Nelson take them down and it did not cost the township or the home owner. I will remove the large tree trunks with the loader and the homeowner will take care of the stumps.

- Total cost for the equipment to be put on the 2011 Peterbilt chassis is \$56,094.21. The total cost for the complete unit will be \$131,217.21. After trying to get the price where it needed to be we looked at retro fitting the old spreader compared to a new one under warranty. The difference was \$1,500. I felt it was in the township's best interest to have a new one under warranty and leave the old one on the Ford. We should get a better price for the old truck if a spreader is also included. 10' stainless steel bed because it will not rust. What that truck does, it's very hard on carbon steel. Cleveland Peterbilt's bid for Model 337 was the best bid. Some of the items that were optional on Hunter Truck's bid were included in the Cleveland Peterbilt's bid. Model 337 is lower than the model Hunter priced. Trustee Likley asked if he and the fiscal officer had reviewed the budget concerning the possible large purchase and Lee answered yes, and we are right where we need to be. I eliminated the bermer because it was taking me beyond where I needed to be in my budget. It is more costly to hire a contractor to berm and we have to wait on their schedule, maybe next year after the old truck is sold, we can get the bermer.
- Trapped 2 adult "furry friends" (beavers) and kicked a hole in the dam. The hole hasn't been closed yet so we must have gotten them all – until the next time.

#### ZONING

Trustee Harris – applications for zoning boards. We have 7 applications on hand and everyone was called. 2 did not want to participate (Tryon & Hughes); 2 did not return my call (Wild & Petrie); therefore we have 3 interested applicants, Russ Zupanic, Lee Evans, and Kelly Courie. One wants to be appointed to the Zoning Commission and other 2 could be either board. Trustee Oiler stated Greg Brezina on Buffham Road is interested and will submit his application tomorrow.

Matt Witmer, Zoning Inspector reporting:

- ✓ House on Hulbert Road - as of May 5, 2010 owner contacted building inspector John Cheatham that it will be torn down within 30 days. They will then build a new house.
- ✓ Issued a new house permit on Buffham Road
- ✓ Waiting to hear from Bill Thorne on letter to North Coast Premier Soccer in reference to the front 38+acres. I will call tomorrow on the status of the review of the letter.
- ✓ Building Department is going to put a notice on a house on Kennard Road in reference to a deck that someone built without a permit (from us or the county). I have been there twice – a vehicle is there but no answer. I will try an evening or a Saturday and if I cannot contact them, I will send a letter.
- ✓ Sign Company from Texas – new sign for TA in the same footprint but it will be a message board. A variance will be required and an application will be coming in the near future. Trustee Oiler asked if it was going to be a static or moving message. Matt replied it sounds like it's going to be everything. Trustee Likley pointed out we do not presently have language that addresses that and

it might change. Trustee Likley: there may be some restrictions or limitations that may be included in that variance. Trustee Oiler: make sure the board is familiar with terminology such as nims.

Matt: I did mention to them that they will need to include the nims numbers with the application.

#### OLD BUSINESS

Resolution 2010-16 – A RESOLUTION TO RECIND RESOLUTION 2008-24 AND TO TREAT THE \$150,000 TO THE FIRE LEVY FROM GENERAL FUND AS A PERMANENT INTER-FUND TRANSFER

**Trustee Likley made the motion to adopt RESOLUTION 2010-16, seconded by Trustee Harris.**

**Roll call: Oiler, aye; Harris, aye; Likley, aye.**

Fiscal Officer stated this resolution will permit all fire levy revenue to remain in the fire levy and not have to pay back to general fund this \$150,000. If the voters will support a levy to form an unincorporated fire district the fire levy fund can go forward without having this debt. The board and fiscal officer thought this was appropriate at this time.

#### NEW BUSINESS

New truck bids – 2 submitted. Cleveland Peterbilt - Chassis Model 337 at \$75,123

Hunter Truck Sales – Chassis Model 348 at \$79,935

An order will not be placed until a purchase order is signed. Lee will sit down with the salesman and go through each and every item before the order is placed. It will take 4-6 weeks for the chassis to be completed. The additions such as the bed and plow will take 10-12 weeks and the cost \$56,094.21. After speaking with Westfield Bank and deciding how the purchase will be funded or if we need to wait until next year, the purchase will be pending until Lee, Fiscal Officer, and the Trustees are comfortable with what is available in the Road & Bridge Fund and to be certain there is sufficient funds left to keep equipment and roads in good repair. Fiscal officer will schedule a meeting with the representative from Westfield Bank as soon as possible, possibly the morning of Monday May 24, 2010.

**Trustee Oiler made a motion to award the bid to Cleveland Peterbilt in the amount of \$75,123 for model 337 and to Newell for the bed & plow in the amount of \$56,094.21 contingent upon the board's decision of how the purchase will be funded, seconded by Trustee Harris. Roll call: Likley, aye; Oiler, aye; Harris, aye.**

Fiscal Officer stated \$35,000 has been appropriated as a down payment.

Trustee Likley comments:

- The CD will be principal & interest that would be secured
- Fiscal Officer would make certain all the steps that need to be taken will be done

#### NEW BUSINESS

Trustee Likley – Electric Aggregation e-mail - plan of operation and governments. They are looking for a response individually or by the boards by May 26<sup>th</sup>. Trustees had not had time to review this to make a determination. If the board can review this prior to the May 24<sup>th</sup> meeting and any feedback the county commissioners needed regarding this plan we can address it at that time. The electric aggregation did pass in this township and it was close. Some voters were not certain of it.

Trustee Oiler mentioned the county commissioners may try to tackle the natural gas aggregation after the electric aggregation is finished. Consumers Gas is having a meeting June 2<sup>nd</sup> in Wooster.

COMMENTS FROM THE FLOOR

Terri Likley – Did Mark Majewski go to the zoning meeting?

Trustee Harris answered, yes.

Terry Likley - What happened?

Heather Sturdevant, chairperson for zoning commission – We had our zoning commission meeting last Tuesday regarding the comprehensive plan. After a length discussion with Bill Thorne there was some questions raised that made me personally a little concerned and we didn't want to vote on the plan until we had some answers from Bill. We voted that night to present all the information to Bill with our concerns and he is going to do a work session with us and we try to get it done as soon as possible so that we are not putting it off for any length of time. It will give Bill a chance to review it and make sure either our concerns are valid or not valid. We want to be sure that we vote the right way based on what was brought up that night. Kim will get him a copy of the plan itself along with our concerns and then set a time for a work session and after that we will have a special meeting to get it done as quickly as possible so we can vote.

Terry Likley – (could not hear comment)

Heather – we did accept comments at the meeting that night but it was not a public hearing.

Terry Likley – are you going to have a public hearing?

Heather – We decided not to have a public hearing because we are just recommending to the trustees whether or not to accept it, in order for things to go through and not take several months we decided to take public comment and not a public hearing. The trustees will probably have a public hearing at that point. We can always amend that and change that if we need to.

Trustee Likley – Talked with Heather earlier today as that work session gets scheduled if that could be on a Monday evening that makes it feasible for me to be present and hear Bill's response, comments, answers and questions, if that is possible.

Heather – We did ask for a night that all the trustees could be present so that we all have the same information to move forward.

ANNOUNCEMENTS

- |   |                        |
|---|------------------------|
| BZA public hearing school sign variance | May 27, 2010 @7:30 pm  |
| Trustees' regular meeting               | June 7, 2010 @ 7:00 pm |
| Zoning Commission regular meeting       | June 8, 2010 @ 7:30 pm |

BZA approved the variances for North Coast Soccer; gave them a 5 yr conditional use for the back 71 acres that included 9 conditions.

**Trustee Harris made a motion to adjourn at 8:05 pm, seconded by Trustee Oiler.**

**Harris, aye; Oiler, aye; Likley, aye.**

Approved June 7, 2010